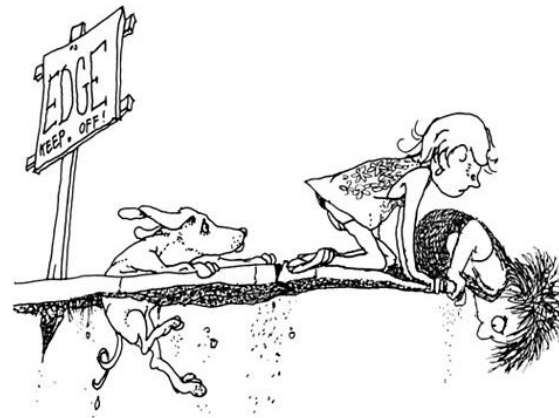

Listen to the **MUSTN'TS**, child,
Listen to the **DON'TS**
Listen to the **SHOULDN'TS**
The **IMPOSSIBLES**, the **WON'TS**
Listen to the **NEVER HAVES**
Then listen close to me—
Anything can happen, child,
ANYTHING can be.

Shel Silverstein - Where the sidewalk ends



SCCLD Reopening Strategy

A PHASED
APPROACH
FOR A SAFE
RETURN TO
SERVICES

MAY 7, 2020

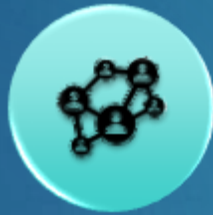
Reopening Considerations



Easing Shelter-In-Place & County Guidelines



PPE required for staff - face coverings, gloves and hand sanitizer



Meeting County Social Distancing Protocol



Sanitization and cleaning of each library facility



Availability of staff to provide each phase of service



Signage and training

Triggers for Stage I

- ▶ Shelter in Place starting to ease for non-essential businesses
- ▶ Staff available for library work

Based on recommendations from County and State Public Health Department

Stage I: Facility Closed to Public with Limited Services

Library Closed to the Public

<p>Services:</p> <p>No contact Holds pick up M-Sa 1pm-5pm (curbside, front entrance queue)</p> <p>Material return M-Sa 1pm-5pm (manual--no AMHS)</p>	<p>Safety:</p> <p>Regularly scheduled cleaning at Library</p> <p>PPE used by staff</p> <p>Take temp before work</p> <p>Practice social distancing</p>	<p>Staff:</p> <p>M-Sa 9am-6pm</p> <p>Rotate telework/library</p> <p>Training for new tasks and protocol</p> <p>Online meetings only</p>	<p>Process -Materials return:</p> <p>No AMHS</p> <p>Items prior to SIP processed and shelved</p> <p>Items remain in quarantine for 72 hours then shelved</p>	<p>Process - Holds Pick Up:</p> <p>Scheduled, no contact holds pick up</p> <p>Curbside: Staff place items in trunk</p> <p>Front Door: Patron picks up from table outside</p>	<p>Additional Operations:</p> <p>Continue virtual chat, email, phone reference</p> <p>Continue virtual programs</p> <p>Accept vendor shipments</p> <p>Resume shipments between SSC and libraries</p> <p>Extend WiFi to parking lot</p>
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Triggers for Stage II

- ▶ Shelter in Place lifted
- ▶ Staff available for library work
- ▶ Non-essential businesses resume with precautions

*Based on recommendations from County and State
Public Health Department*

Stage II: Facility Open to Public with Expanded Services

Library Open to the Public

<p>Limit Public access to 5 people per 1,000 sq ft and 25% capacity</p>	<p><u>Services:</u> Open Hours TBD Holds pick up M-Sa 1pm-5pm (curbside, front entrance queue) Material return M-Sa 1pm-5pm (manual--no AMHS) Limited browsing 1 hour computer use Passport services in larger room – no photos Mostly self-check Reading Program service virtual Limited BK service</p>	<p><u>Safety:</u> Regularly scheduled cleaning at Library PPE used by staff Take temp before work Practice social distancing Plastic sneeze guards at public desks Public required to wear face coverings in line or in library Signage and announcements on social distancing</p>	<p><u>Staff:</u> Schedule TBD Rotate telework/library Online meetings only Account/Reference Shelving</p>	<p><u>Process (Materials return):</u> AMHS Items remain in quarantine for 72 hours then shelved</p>	<p><u>Process (Holds Pick Up):</u> Scheduled, no contact holds pick up Staff place items in trunk for curbside or patron picks up from table outside library</p>	<p><u>Additional Operations:</u> Continue virtual chat, email, phone reference Continue virtual programs Accept vendor shipments Resume shipments between SSC and libraries Limited seating available ~ 25%</p>
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Triggers for Stage III

- ▶ All businesses resume
- ▶ Based on County updates on safety to expand services i.e. Group gatherings, social distancing

Based on recommendations from County and State Public Health Department

Stage III: Facility Open to Public with Expanded Services

Library Open to the Public

Limit Public access to 10 people per 1,000 sq ft and 50% capacity (or based on guidance from PHD)

Services:
Open Hours TBD
Holds pick up same as open hours (front entrance queue)
Expanded browsing
3 hour computer use
Passport services in larger room-photos available
REMOVE curbside pickup
Mostly self-check
Introduce small/med group programs for adults
Mtg room reservations TBD
Resume Reading Program
Expand BK service

Safety:
Regularly scheduled cleaning at Library
PPE used by staff, monitor temp
Practice social distancing
Plastic guards at accounts and reference desks
Public required to wear face coverings in line and in library
Signage and announcements on social distancing

Staff:
Schedule TBD
Rotate telework/library depending on open hours
Online and some in person meetings for small groups

Process (Materials return):
AMHS
Items remain in quarantine for 72 hours

Process (Hold Pick Up):
Scheduled hold pick up
Patron picks up from table outside library-(remove curbside pick up)

Additional Operations:
Continue virtual chat, email, phone reference
Continue virtual programs
Accept vendor shipments
Resume shipments between SSC and libraries
Return up to 50% seating

Triggers for Stage IV

- ▶ Based on County updates on safety to resume services
- ▶ Social distancing no longer required (could still have some limited recommendations)
- ▶ Vaccine available or herd immunity achieved

*Based on recommendations from County and State
Public Health Department*

Stage IV: Facility Open to Public with Expanded Services

Library Open to the Public

<p>No Limits</p>	<p><u>Services:</u> Open Hours expand Full normal service Return children's toys Programs for group under XXX (based on County guidelines) Eliminate curbside and front entrance holds pickup Mtg room reservations Resume BK service</p> <p><u>Exceptions:</u> Limit large group programs</p>	<p><u>Safety:</u> Regularly scheduled cleaning at Library PPE used by staff TBD Plastic sneeze guards at accounts and reference desks TBD Public required to wear face coverings in line and in library TBD</p>	<p><u>Staff:</u> Schedule TBD</p>	<p><u>Process (Materials return):</u> AMHS Items remain in quarantine for 72 hours TBD</p>	<p><u>Additional Operations:</u> Continue virtual chat, email, phone reference TBD Continue virtual programs TBD Accept vendor shipments Resume shipments between SSC and libraries Return up to 100% seating</p>
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Triggers for Stage V

- ▶ Vaccine available or herd immunity achieved
- ▶ No more social distancing required
- ▶ No restrictions on large group gatherings

*Based on recommendations from County and State
Public Health Department*

Stage V: Facility Open with Full Service

Library Open to the Public

No Limits	<u>Services:</u> Regular Open Hours Full service All programs restored Mtg room reservations Full BK service Full Reading Program service	<u>Safety:</u> Regularly scheduled cleaning at Library	<u>Staff:</u> Regular schedule	<u>Process (Materials return):</u> AMHS - no quarantine required	<u>Additional Operations:</u> Continue some virtual chat, email, phone reference Continue some virtual programs Return up to 100% seating
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**Often when you think you're
at the end of something,
you're at the beginning of
something else.**

Fred Rogers

