SVLS Administrative Council Meeting Agenda

July 19, 2019
10:00 a.m.

Conference Call Information:
Conference Number: 1-800-503-2899
Access Code: 3495538

I. Call to Order and Introductions
   Keith

II. Adoption of Agenda (Action Item)
    Keith

III. Approval of the April 18, 2019 Minutes (Action Item)
     Keith
     Attachment 1

IV. New Business
   A. Election of New SVLS Officers for FY 2019/20 (Action Item)
      Keith
      Attachment 2

V. Reports
   A. Silicon Valley Reads
      Howe
   B. PLP Executive Committee Update
      Keith
   C. Report of System Administration
      Alvarez

VI. Agenda Building and Location for next meeting on October 18, 2019

VII. Public Comment (Individuals are allowed three minutes, groups in attendance five minutes. It is a system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendized pursuant to state law.)

VIII. Announcements and Reports from Libraries

IX. Adjournment

Brown Act: The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code § 54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:
(1) it must comply with all of the Act’s requirements applicable to other meetings;
(2) all votes must be taken by roll call;
(3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
(4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
(5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body’s jurisdiction; and
(6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).
Meeting Locations:

Los Gatos Public Library, 100 Villa Avenue, Los Gatos, CA 95030
Mountain View Public Library, 585 Franklin Street, Mountain View, CA 94041
Palo Alto City Library, 270 Forest Avenue, Palo Alto, CA 94301
San Jose Public Library, 150 E. San Fernando Street, San Jose, CA 95112-3580
Santa Clara City Library, 2635 Homestead Road, Santa Clara, CA 95051
Santa Clara County Library District, 1370 Dell Avenue, Campbell, CA 95008
Sunnyvale Public Library, 665 West Olive Avenue, Sunnyvale, CA 94086
Pacific Library Partnership, 2471 Flores Street, San Mateo, CA 94403
SVLS Administrative Council Meeting  
Santa Clara County Library District Headquarters  
1370 Dell Avenue, Campbell, CA 95008  
April 18, 2019  
1:00 p.m.

MINUTES

Council:  
Hilary Keith, Chair, Santa Clara City Library  
Ryan Baker, Los Gatos Public Library  
Tracy Gray, Mountain View Public Library  
Monique Ziesenhenne, Palo Alto City Library  
Michelle Ornat, San Jose Public Library  
Chris Brown, Santa Clara County Library District  
Cynthia Bojorquez, Sunnyvale Public Library

System Staff:  
Carol Frost, PLP  
Yemila Alvarez, PLP

I. Call to Order and Introductions  
The meeting was called to order at 1:00 pm by Chair Keith.

II. Adoption of Agenda  
The Agenda was adopted as presented. (M/S Ziesenhenne/Baker)

III. Approval of the January 18, 2018 Minutes  
Bojorquez was not present at the January 18 meeting and abstained from approval. The Minutes were approved as presented. (M/S Baker/Ornat)

IV. Old Business  
A. Update on SVLS Day in the District Coordination  
The Council reported on upcoming meetings that have already been scheduled. Sunnyvale has two meetings schedule for April 19 with Bergman and Hill. The Council went over discussion topics, including the CLA priorities, News Literacy concepts, Working Scholars, COHS, Lunch at the Library, Zip Books, and the 2020 Census.

B. SVLS Technical Services Group Update  
Ziesenhenne presented the Technical Services Report and the Agenda for the upcoming Technical Services Workshop and emailed copies of both to the Council. The Technical Services group has also been working on collaborative models for sharing in the acquisition and cataloging of International Language materials.

C. Review and Approval of Revised SVLS Bylaws  
The Council reviewed the revised Bylaws in detail. A recommendation was made to strike “and Treasurer” in Article VIII.a.1. A motion was made and passed to adopt the revised Bylaws with the recommended edit. (M/S Bojorquez/Ziesenhenne)

V. New Business  
A. State Library Statistics Report Building  
Baker demonstrated the State Library Counting Opinions statistical website and how to create your own reports vs. using the canned reports. Bojorquez requested that Baker offer this as a training for all staff.

2471 Flores Street, San Mateo, CA 94403-2273. p (650) 349-5538 f (650) 349-5089
B. Vendor Payment Structures Discussion
The Council discussed activism in regard to vendors of eBooks, in particular the pay-per-use eBook models that negatively impact libraries. There is precedent for activism in the Digital Rights Management activists that were placing pressure on vendors to change their models. There was discussion of whether we should consider placing similar pressure on vendors to stop pay-per-use services. For hoopla and Kanopy, most libraries using pay-per-use are limiting to 3 items per person per month to prevent overuse. There was discussion of Reader’s First as an advocacy group to take this on. There was discussion of analysis of existing usage on a regional level and seeing if that creates leverage for conversations around the cost per circulation of comparable items. There was discussion about what would be a reasonable cap per month. There was discussion of lobbying face-to-face with the vendors at conferences. There was a decision for SVLS to form and ad-hoc group consisting of Baker and Gray to work towards collecting data and eventually drafting a letter that could be shared with Readers First, ASGCLA, and ULC discussing and advocating against pay-per-use business models.

C. Election of New SVLS Officers for FY 2019/20
The Nominating Committee recommended Bojorquez as Chair and Baker as Vice-Chair effective in July. (M/S Gray/Ziesenhenne)

D. Review of SVLS Meeting Schedule for FY 2019/20
There were no changes to the proposed meeting schedule.

VI. Reports
A. Silicon Valley Reads
Brown reported that the planning went really well and they finished their wrap-up for 2019. There were around 2,200 participants. The theme has been decided for next year around women and women’s rights. Please send Chris Brown any names of staff that might be able to participate in the planning. There was discussion of potential partnerships during Women’s History Month.

B. PLP Executive Committee Update
Bojorquez and Keith will be representing PLP at ALA for National Library Legislative Day along with Frost. There was discussion of the AOD pricing, and of the increase in CLSA funding to $300,000 being divided among the PLP libraries.

C. Report of System Administration
The State Library is expanding their broadband grants and what those funds can be expended on. Hayward Library will be rejoining July 1. The PLP Annual Directors’ meeting is on May 10. CPLA is holding a workshop on May 11.

VII. Agenda Building and Location for next meeting on July 19, 2019 as Los Gatos or Santa Clara.
A. Census 2020 (to be standing agenda item)
B. Vendor Payment Structure Discussion
C. SVLS Tech Services Group
D. CPLA
E. Discussion of spreadsheet for sharing speaking engagements amongst libraries

VIII. Public Comment
There was no public comment.

IX. Announcements and Reports from Libraries
The libraries shared announcements.

X. Adjournment
The meeting was adjourned at 2:58pm by Chair Keith.

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SVLS Term Limits and Appointment

From the revised Bylaws:

**ARTICLE V: DUTIES AND OFFICERS**

Section 2: Officers

A. The elected officers will be a Chairperson and a Vice-chairperson (Chair-elect) elected by the Administrative Council...

B. The term of elected officers will be for two years starting July 1st of alternate years.

C. Election of officers will take place at the Administrative Council meeting in alternate years prior to the 1st meeting of the fiscal year.

**SVLS Administrative Council Chairs Chronology**

<table>
<thead>
<tr>
<th>Year</th>
<th>Chair</th>
<th>Vice-Chair</th>
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<tbody>
<tr>
<td>2018/19</td>
<td>Hilary Keith</td>
<td>Monique Ziesenhenne</td>
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<td>2017/18</td>
<td>Hilary Keith</td>
<td>Monique Ziesenhenne</td>
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<tr>
<td>2016/17</td>
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<td>Monique Ziesenhenne</td>
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<tr>
<td>2015/16</td>
<td>Hilary Keith</td>
<td>Henry Bankhead (03/2015)/Monique Ziesenhenne (09/2015)</td>
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<tr>
<td>2014/15</td>
<td>Rosanne Macek</td>
<td>Hilary Keith</td>
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**Recommendation**

The Nominating Committee has recommended Ryan Baker as Chair and Tracy Gray as Vice-Chair for the Term beginning FY 2019/20 through FY 2020/21.