MOBAC Administrative Council
December 18, 2020
9:30 a.m. via Zoom

https://us02web.zoom.us/j/89040513549?pwd=YnhPTnd4NENkRG90eXNDQXNqeTd5QT09
Meeting ID: 890 4051 3549; Passcode: 849447
Call-in Option: (669) 900 - 6833

1. Call to Order, Introductions, Announcements, Proxies Wright

2. Approval of Consent Calendar (Action Item)
   A. Approval of Agenda Wright
   B. Approval of Minutes of September 18, 2020 Meeting Wright Attachment 1 pg. 3

3. Administrative Business
   A. Committee Program Updates and Funding Requests (Action Item) Wright Attachment 2 pg. 5
   B. Nominating Committee Formation Wright
   C. MOBAC Website Update (Action Item) Wright Attachment 3 pg. 6
   D. MOBAC Listserv Discussion (Action Item) Wright Attachment 4 pg. 9
   E. COVID-19 Updates Wright
   F. PLP Update Nemitz/Waite

4. Reports
   A. ILL Fink/Chapin
   B. Reference Addison/Briscoe
   C. SPLAMBA O’Grady
   D. Technology O’Connell/Cardoso
   E. Literacy Andrews
   F. Harwood Ad-Hoc Committee Waite/Wright
   G. KOHA ILS Committee Wright
   H. MOBAC Chair Wright
   I. MOBAC Administration Frost
5. Public Comment – (Individuals are allowed three minutes; groups in attendance, five minutes. It is system policy to refer matters raised in this forum to staff for further investigation or action if appropriate. Translator/interpreter will be available upon request at least three days prior to the meeting. The Brown Act prohibits the Administrative Council from discussing or acting on any matter not agendized pursuant to State law.)

6. Other Business
   A. News from libraries
   B. Agenda items and location for next meeting on March 19, 2021

7. Adjournment

Due To The State Of California’s Declaration Of Emergency – This Meeting Is Being Held Pursuant To Authorization From Governor Newsom’s Executive Order N 29-20

The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code §54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

   (1) it must comply with all of the Act's requirements applicable to other meetings;
   (2) all votes must be taken by roll call;
   (3) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).
MOBAC Administrative Council

September 18, 2020
10:00 a.m. via Zoom

Action Minutes

Council: Michelle Morton (CAB); Frank Wojcik (CSUMB); Cynthia Ainsworth (HCL); Ashlee Wright (HML); Hillary Theyer (MCFL); Ann Flower (MIIS); Inga Waite (MPL); Tom Rosko (NPS); Kristan Lundquist (SAL); Nora Conte (SBC); Susan Nemitz (SCPL); Rochelle Eagen (SJB)

Proxies: Inga Waite for Diana Godwin (PGL)

Others: Carol Frost (PLP); Yemila Alvarez (PLP); David Addison (Reference Committee); Kristen Cardoso (Technology Committee); Irma Fink (ILL Committee); Cathy Andrews (Literacy Committee); Katie O’Connell (Technology Committee); Erin Baxter (SBC)

1. Call to Order, Introductions, Announcements, Proxies
   Meeting called to order at 10:05 AM. Proxies were announced

2. Approval of Consent Calendar
   A. Approval of Agenda
   B. Approval of Minutes of June 19, 2020 Meeting

   The Consent Calendar was approved unanimously as presented by roll call vote.
   (Nemitz/Theyer)

3. Administrative Business
   A. Reopening Services Discussion
      The libraries shared their reopening plans.

   B. Committee Program Updates and Funding Requests
      The Reference Committee is offering a two-hour fall workshop on October 23 and has requested $500. The topic is self-care in times of uncertainty. Presenters are Caroline Haskell and Ann Jealous LMFT, and the format will virtual via Zoom. It was recommended that $200 be a reasonable honorarium. A motion was made and passed by roll call vote to approve that $400 be requested from PLP staff development funding be paid to support the Reference Committee. (Wojcik/Nemitz)

   C. MOBAC Website Redesign - Next Steps
      Wright reviewed the memo and the request to formally identify the working group to begin the website development. It was previously recommended that the chair of each committee be the primary contact. Wright agreed to be the lead for the project, and to
convene a meeting at least once prior to the next MOBAC Administrative Council meeting, likely mid-October, for whoever on the committee has capacity to discuss timelines and responsibilities. MOBAC will work with PLP to begin setting up Basecamp for committee work. Other issues discussed included determining retention policies for materials on the website. A motion was made and passed by roll call vote to move forward with the project requesting that each committee send a representative, which could be the chair of each committee or their designee, as the project lead for that committee. (Theyer/Waite)

D. PLP Update
Using CLSA funds, PLP has purchased Flipster for 14 of the smallest PLP libraries, including several of the MOBAC libraries.

4. Reports – SPLAMBA had no representation but included written report. All other committees shared verbal and written reports. It was mentioned that CLSA claim forms will be sent to the libraries soon.

5. Public Comment – None.

6. Other Business
   A. News from libraries
      The libraries shared announcements.
   
   B. Agenda items and location for next meeting on December 18, 2020
      1. Zoom will be location
      2. Reopening Guidelines – Add email discussion monthly via email
      3. Liaisons for Each Committee
      4. Revision of ILL Committee Charge
      5. Nominating Committee Formation
      6. Hardwood Ad-Hoc Committee
      7. Website Updates

7. Adjournment
   Meeting was adjourned at 12:14pm by Chair Wright.
MEMO: SPLAMBA request for funding, December 2020 – for Spring workshop to be held March 2021

Name and contact information:
Alison Day, dayaj1@co.monterey.ca.us

Library Committee:
SPLAMBA

Scope of training or workshop:
SPLAMBA is planning to restructure the workshop we had planned for 2020 and host it virtually through Zoom on March 19th, 2021. We plan to have two speakers – one speaking about yoga and mindfulness for youth and another talking about mental health for youth. The workshop will be open to librarians, school professionals, and other professionals who work with youth in the area.

Amount requested:
$200 – to cover a small stipend for each of the speakers and purchase prizes for attendees.

Date of program:
Friday, March 19th, 2021
About MOBAC

The Monterey Bay Area Cooperative Library System (MOBAC) is a non-profit, member-based organization that supports the development and provision of library and information services in the Monterey Bay Area. MOBAC was founded in 1980 and is a member of the Library Cooperative of Northern California (LCNC) and the California Library Network (CaLN). MOBAC is committed to providing high-quality library services to its members, including library staff, patrons, and the community.

Calendar of Events

DECEMBER 2020

Blog

- What is Bemidji known for?

- What is Bemidji known for?

- What is Bemidji known for?

- Technology Committee Meeting

FOLLOW US

- Facebook
- Twitter

Copyright © 2019. All Rights Reserved.
The Monterey Bay Area Cooperative Library System


About MOBAC

The Monterey Bay Area Cooperative Library System (MOBAC) is a multi-type library system that serves the needs of its member libraries. MOBAC began as a public library cooperation in 1967 and has grown to include academic and special libraries as equal members in the organization.

Calendar of Events

Change Your Life

Recent Blog

Lorem Ipsum

Lorem Ipsum

Lorem Ipsum

Follow Me

Copyright © 2023 MOBAC | Powered by MOBAC
To: MOBAC Administrative Council
From: Ashley Wright, Chair
Subject: Consideration of PLP Hosting of MOBAC Listservs
Date: December 18, 2020

Background

For several years, the UC Santa Cruz (UCSC) has served as the host for MOBAC’s listservs. There are currently six different listservs owned by MOBAC being hosted by UCSC, as listed in Exhibit A. The listservs have typically been updated by the committees as membership changes, and therefore the committee administrator has varied for each list with a new administrator rotating in every few years as designated by the committee.

When reviewing the MOBAC website during the current redesign process, it was noted there are several committee listservs that have no administrator, or that have not communicated the current administrator to PLP to be updated on the MOBAC website. Since we are in the process of updating the website, it would be a great opportunity to also update all of the listservs and to turn them over to PLP administration. PLP contracts with the Peninsula Library System for use of their listserv software and would be able to continue to grant access for managing the listservs to a designated representative from each committee, in addition to retaining access to the listserv to make changes directly as needed.

Exhibit A: Existing MOBAC listservs and email reflectors

<table>
<thead>
<tr>
<th>Committee/Group Name</th>
<th>Email Address</th>
<th>Administrator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Directors:</td>
<td><a href="mailto:mobacdircs-group@ucsc.edu">mobacdircs-group@ucsc.edu</a></td>
<td>Wendy Cao</td>
</tr>
<tr>
<td>Reference Committee:</td>
<td><a href="mailto:mobacref-group@ucsc.edu">mobacref-group@ucsc.edu</a></td>
<td>Frank Gravier</td>
</tr>
<tr>
<td>Technology Committee:</td>
<td><a href="mailto:mobactech-group@ucsc.edu">mobactech-group@ucsc.edu</a></td>
<td>TBD</td>
</tr>
<tr>
<td>ILL Committee:</td>
<td><a href="mailto:mobacillcomm-group@ucsc.edu">mobacillcomm-group@ucsc.edu</a></td>
<td>TBD</td>
</tr>
<tr>
<td>SPLAMBA:</td>
<td><a href="mailto:splamba-group@ucsc.edu">splamba-group@ucsc.edu</a></td>
<td>Wendy Cao</td>
</tr>
<tr>
<td>MOBAC Information:</td>
<td><a href="mailto:mobacinfo-group@ucsc.edu">mobacinfo-group@ucsc.edu</a></td>
<td>TBD</td>
</tr>
</tbody>
</table>

Recommendation

It is recommended that the administrators for the existing listservs be identified and communicated to PLP, and that the Council decide if they would like the listservs migrated to PLP as part of the website redesign process.