

**PLP Executive Committee Special Meeting Agenda**

**PLP Offices - Upstairs Conference Room  
2471 Flores Street, San Mateo, CA 94403  
March 6, 2018  
12:00 p.m.**

**Conference Call Information:**

Conference Number: 1-800-503-2899  
Access Code: 3495538

- I. **Adoption of the Agenda** (Action Item) Murphy
  
- II. **New Business**
  - A. Authorize PLP President to Sign Final Joint Cooperative Letter to State Librarian (Action Item) Murphy  
(item to be distributed separately before meeting)
  
- III. **Public Comment** - (Individuals are allowed three minutes, groups in attendance five minutes. It is System policy to refer matters raised in this forum to staff for further investigation or action if appropriate. The Brown Act prohibits the Executive Committee from discussing or acting on any matter not agendaized pursuant to State law.)
  
- IV. **Announcements**
  
- V. **Adjournment**

**Brown Act:** The legislative body of a local agency may use teleconferencing in connection with any meeting or proceeding authorized by law. Cal. Gov't Code § 54953(b)(1). A "teleconference" is "a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both." Cal. Gov't Code § 54953(b)(4). A local agency may provide the public with additional teleconference locations. Cal. Gov't Code § 54953(b)(4).

The teleconferenced meeting must meet the following requirements:

- (1) it must comply with all of the Act's requirements applicable to other meetings;
- (2) all votes must be taken by roll call;
- (3) agendas must be posted at all teleconference locations and the meeting must be conducted in a manner that protects the statutory and constitutional rights of the parties or public appearing before the body;
- (4) each teleconference location must be identified in the notice and agenda and each location must be accessible to the public;
- (5) during the teleconferenced meeting, at least a quorum of the members of the legislative body must participate from locations within the boundaries of the body's jurisdiction; and
- (6) the agenda must provide the public with an opportunity to address the legislative body at each teleconference location. Cal. Gov't Code § 54953(b).

**Meeting Locations:**

Burlingame Public Library, 480 Primrose Road, Burlingame, CA 94010

Monterey County Free Library, 188 Seaside Circle, Marina, CA 93933

Mountain View Public Library, 585 Franklin Street, Mountain View, CA 94041

Palo Alto Public Library, 270 Forest Avenue, Palo Alto, CA 94301

Pleasanton Public Library, 400 Old Bernal Avenue, Pleasanton, CA 94566-7012

PLP Office, 2471 Flores Street, San Mateo, CA 94403

Redwood City Public Library, 1044 Middlefield Road, Redwood City, CA 94063

Santa Cruz Public Libraries, 117 Union St., Santa Cruz, CA 95060

1748 Ellen Avenue, San Jose, CA 95125